**MBBS Programme**

**Faculty of Medicine, University of Peradeniya**

**Academic Programme Planning**

**Step 4: Departments implement the planned program**

(examples of Lesson plans, lectures (student assignments completed) to be preserved as evidence.

**Step 5: Obtain student feedback at the end of the program, teacher feedback as a regular event**

**Summaries to be kept for discussion at the next planning session**

**Step 3: CCC Chairperson sends the timetable and detailed document to relevant academic staff, to e-Library for web upload and timetable to TRC**

Notification to students and staff one week ahead of schedule

(this practice changes during crisis situations)

**Step 2: send the detailed curriculum document to CCC-**

(usually one week before commencement of the course)

**Step 1: Department level planning meeting of the course, component assigned**

Review program objectives, teaching/learning activities based on stakeholder feedback

(students, teachers, examiners, regulatory documents, current social needs) and

incorporate formative assessments revise as appropriate )

(Departments should preserve minutes of meeting)